



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES

December 16, 2021 @ 12:00 PM

Nicola Stouffer room, Washington Public Library, Washington, Iowa

MEMBERS PRESENT:

Cathy Buffington, Chair
Connie Larsen
Jack Seward, Board of Supervisor
Trevor Martin, DO
Chris Grier, DC

PUBLIC HEALTH STAFF PRESENT:

Emily, Tokheim, Chris Estle, Peggy Wood, Karri Fisher
Jessica Janecek, Susie Beatty, Lori Hobscheidt, Jen Roberts via Zoom
Jason Taylor, Cindy Chaves

VISITORS:

Kalen McCain, Southeast Iowa Union
Sam McIntosh, KCII Radio via Zoom
Mary Zelinski, Kalona News via Zoom

The meeting was called to order at 12:02 pm by Cathy Buffington. The Zoom meeting option is available to allow for social distancing recommendations of meeting attendees.

The agenda was approved on a motion by Connie Larsen, second by Jack Seward. Motion carried 3-0.

Approval of the 11/18/21 minutes were approved on a motion by Jack Seward, second by Connie Larsen. Motion carried 3-0.

Environmental Health report

Jason Taylor presented the Environmental Health financials. Revenue was 50% and Expenditures are 31%.

Jason updated the Board on the 140th Street, Wellman. Jason has been in contact with the Contractor that has changed for the original Contractor. This contractor has to update their Bonding Requirements to continue to work in the County. Jason have contacted the trailer owner and they have stated that the new contractor will be the one that is doing the work.

Jason presented about a dog bite in Crawfordsville. Jason received a call from a Deputy about two Pit Bulls attacked the neighbor's sheep and had killed some and tore up others that will have to be put down. Jason contacted Jenn at the County Attorneys Office to discuss the

actions that would be taken. Since the attack was the first offense with the dogs, Chapter 50 states that the dogs must have 2 attacks in a 12-month period for my office to have the dogs impounded until a hearing can be performed to deem the dogs vicious. The Sherriff office has charged the dog owner with dogs running at large and Rabies Vaccination violation. Since the dogs attacked animals, no quarantine is required according to CADE (Center of Acute Disease Epidemiologist). Jack Seward Jr. asked about the State of Iowa Code for dog bites, which Jason will report at the next meeting.

Public Health report

Peggy Wood reviewed the year to date revenue and expenses for the agency and indicated both were within budgetary guidelines. Peggy added the Board meeting for January will need to be rescheduled in order approve the FY23 budget.

Peggy reviewed the mileage reimbursement policy approved by the Board of Supervisors on November 30th. The employee handbook revision revising the mileage reimbursement rate to the current Federal rate effective 1/1/22 was approved on a motion by Chris Grier, second by Connie Larsen. Motion carried 3-0. Jack Seward abstained.

Chris Estle reviewed the details of the current 28E agreement with Jefferson County for her role as Interim Director. Chris shared she would continue to meet with Emily after the termination date of December 31, 2021 on an as needed basis. The Board consensus was a new agreement with Jefferson County was not needed.

Emily Tokheim presented a draft wage matrix to the Board for discussion. Emily explained the matrix was developed with data research by staff members, including information from the Iowa Workforce Development agency, Johnson County, and surrounding counties in the region. The matrix was formulated based on years of experience. The Board requested further detail, by job description, on wage ranges found in the data research. Peggy agreed to compile the data and send to the Board next week.

Karri Fisher shared the recent court cases in the Country have halted the implementation of COVID vaccine mandates for both Medicare certified agencies and employers with more than (100) employees. She will continue to monitor and have policies completed in the event the mandates move forward. Emily reviewed the agency Flu and COVID clinic schedule for the remainder of December and January. She added the clinics in January will be completed by our pharmacy partner, RX4Prevention.

Emily reviewed upcoming changes to the Local Public Health Services (LPHS) grant. Beginning in FY23 and through FY28, the funding will shift to population based public health services, as opposed to skilled services. The percentage of funds required to reallocate (25% year 1) will start on July 1, 2022.

Emily shared her activities since her start date of November 29th. In addition to various online courses related to Emergency Preparedness, Epidemiology, and HIPAA, Emily has met with staff to review job descriptions and agency duties.

Meeting adjourned at 1:17 pm. Next meeting scheduled for Noon, Thursday, January 13th at the Washington Public Library and via Zoom.