



**Washington County Board of Health**  
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353  
**WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES**  
**November 4, 2021 @ 12:00 PM**  
**Federation Bank, 3<sup>rd</sup> floor, Washington, Iowa**

**MEMBERS PRESENT:**

Cathy Buffington, Chair  
Connie Larsen  
Jack Seward, Board of Supervisor via Zoom  
Trevor Martin via Zoom

**PUBLIC HEALTH STAFF PRESENT:**

Peggy Wood, Chris Estle  
Megan Waterhouse, Jessica Janecek, Jason Taylor, Cindy Chavez via Zoom

**VISITORS:**

Sam McIntosh, KCII Radio  
Kalen McCain, Southeast Iowa Union via Zoom  
Mary Zelinski, Kalona News via Zoom

The meeting was called to order at 12:02pm by Cathy Buffington.

The agenda was approved on a motion by Trevor Martin, second by Connie Larsen. Motion carried 4-0.

Minutes from the 10/26/21 meeting were approved on a motion by Trevor Martin, second by Connie Larsen. Motion carried 4-0. Minutes from the 11/2/21 meeting were approved on a motion by Connie Larsen, second by Trevor Martin. Motion carried 4-0.

Emily Houston was named the new Public Health Administrator with a start date of November 29, 2021 and starting salary of \$70k with incremental raises in accordance with required competencies until 7/1/2022 on a motion by Cathy Buffington, second by Connie Larsen. Motion carried 3-1.

Cath Buffington announced an Open House for Emily Houston on Wednesday, December 1<sup>st</sup> from 1:00-3:00 pm in the 5<sup>th</sup> floor conference room of the Federation Bank building.

Previously scheduled meetings for Tuesdays at 7:00 am in the month of November will be cancelled.

Meeting adjourned at 12:16pm. Next meeting scheduled for Thursday, November 18, 2021, 12:00 PM, Washington Public Library.