



**Washington County Board of Health**  
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353  
**WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES**  
**October 26, 2021 @ 7:00 AM**  
**Federation Bank, 5<sup>th</sup> floor conference room, Washington, Iowa**

**MEMBERS PRESENT:**

Cathy Buffington, Chair  
Connie Larsen  
Jack Seward, Board of Supervisor  
Trevor Martin via Zoom  
Chris Grier via Zoom

**PUBLIC HEALTH STAFF PRESENT:**

Peggy Wood  
Chris Estle, Susie Beatty, Jessica Janecek, Jason Taylor via Zoom

**VISITORS:**

Amber Armbruster, Washington County Human Resource Administrator via Zoom  
Kalen McCain, Southeast Iowa Union via Zoom  
Sam McIntosh, KCI Radio via Zoom  
Mary Zelinski, Kalona News via Zoom  
Andrea Leyden, Washington County Hospital & Clinics

The meeting was called to order at 7:00 am by Cathy Buffington.

The agenda was approved on a motion by Connie Larsen, second by Jack Seward. Motion carried 5-0.

The Board discussed hiring options for Candidate G, including timing of reference checks, salary range, start date, required competencies, and evaluation structure.

On a motion by Chris Grier, Candidate G will be offered a start date of November 29, 2021, at a salary of \$70k with step increases commensurate with competencies until July 1, 2022, to reach the previous Administrator's ending salary level. Second was made by Connie Larsen. Motion carried 5-0. (Ending salary of previous Administrator verified at \$79,992 by Peggy Wood 10/26/21).

The Board agreed to continue meetings at 7:00 am on Tuesday mornings through the month of November.

Meeting adjourned at 8:10 am. Next meeting scheduled for Tuesday, November 2, 2021, Federation Bank.