



**Washington County Board of Health**  
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

**WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES**  
**October 16, 2021 @ 9:00 AM**  
**Federation Bank, 5<sup>th</sup> floor conference room, Washington, Iowa**

**MEMBERS PRESENT:**

Cathy Buffington, Chair  
Connie Larsen  
Jack Seward  
Dr. Chris Grier

**PUBLIC HEALTH STAFF PRESENT:**

Peggy Wood, Jessica Janecek, Roberta Sloat  
Chris Estle, Jason Taylor

**VISITORS:**

Amber Armbruster, Washington County Human Resource Administrator  
Administrator Applicants A, B, H  
Marissa Reisen, Washington County Emergency Management Coordinator  
Andrea Leyden, Chief Nursing Officer, Washington County Hospitals & Clinics  
Jaron Rosien, Mayor, City of Washington  
Kara Williams, Director of Health Care Services, UP Home  
Richard Young, Washington County Board of Supervisor

The meeting was called to order at 9:00 am Cathy Buffington.

The agenda was approved on a motion by Jack Seward, second by Chris Grier. Motion carried 4-0.

Peggy Wood reviewed the interview process and schedule for the day. Team members were introduced, interview packets, and room assignments were given to participants.

The Board took a recess at 9:20 am. The Board returned to open session at 12:30 on a motion by Jack Seward, second by Chris Grier. Motion carried 4-0.

A motion for closed session in accordance with section 21.5(i) of the Code of Iowa for Applicant A was made at 12:31 by Jack Seward, second by Chris Grier. Motion carried 4-0. Chris Estle, interim Administrator, was present for the entire interview process. A motion to return to open session was made at 1:17 pm on a motion by Jack Seward, second by Chris Grier. Motion carried 4-0.

A motion for closed session in accordance with section 21.5(i) of the Code of Iowa for Applicant H was made at 1:19 pm on a motion by Jack Seward, second by Connie Larsen. Motion carried 4-0. A motion to return to open session was made at 2:01 pm by Jack Seward, second by Chris Grier. Motion carried 4-0.

A motion for closed session in accordance with section 21.5(i) of the Code of Iowa for Applicant B was made at 2:05 pm by Jack Seward, second by Chris Grier. Motion carried 4-0.

A motion to return to open session was made at 3:55 pm on a motion by Chris Grier, second by Connie Larsen. Motion carried 4-0. Time expired at 3 hours for the initial recording; a portion of the meeting went unrecorded. A second recording was started to complete the process.

Meeting adjourned at 3:56 pm. Next meeting scheduled for Thursday, October 21, 2021, Washington County Public Library, Nicola Stouffer Room and via Zoom.