



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES
September 28, 2021 @ 7:00 AM
Federation Bank, 5th floor conference room, Washington, Iowa

MEMBERS PRESENT:

Cathy Buffington, Chair
Connie Larsen
Jack Seward, Board of Supervisor
Trevor Martin, DO via Zoom
Chris Grier, DC via Zoom

PUBLIC HEALTH STAFF PRESENT:

Peggy Wood, Chris Estle, Roberta Sloat
Jessica Janecek, Susie Beatty, Lori Hobscheidt via Zoom

VISITORS:

Amber Armbruster, Washington County Human Resource Administrator via Zoom
Mary Zelinski, Kalona News via Zoom
Sam McIntosh, KCII Radio via Zoom

The meeting was called to order at 7:00 am by Cathy Buffington. The Zoom meeting option is available to allow for social distancing recommendations of meeting attendees.

The amended agenda was approved on a motion by Connie Larsen, second by Jack Seward. Motion carried 5-0.

Public Health report

Peggy Wood reviewed a contract amendment for the Maternal Child Adolescent Health (MCAH) grant. The amendment extends the current contract from September 30, 2021 to September 30, 2022. The extension was granted for all contract holders due to the pending RFA that establishes collaborative service areas (CSAs). Approval for the Board Chair to sign was granted on a motion by Jack Seward, second by Connie Larsen. Motion carried 5-0.

Chris Estle reviewed a proposed outline and timeline for the interview process. Chris explained the applicant review committee had met on September 21st and discussed each candidate, interview questions, interview format, interview date, and potential candidates for an interview committee. Board consensus was to include other County personnel, WCPH staff, local school Superintendents and/or school nurses, and local community members. The Board agreed on Saturday, October 16th for interviews. Amber Armbruster agreed to send letters to all candidates with status of application and/or selection for final interview.

A total of five applicants were approved for final interviews for October 16, 2021, on a motion by Trevor Martin, second by Jack Seward. Motion carried 5-0.

Peggy agreed to send Board members additional information on interview questions, evaluation form, and final applicant packets.

Meeting adjourned at 7:59 am. Next meeting scheduled for Thursday, October 21, 2021 at the Nicola-Stouffer room, Washington County Public library, and via Zoom.