



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES

September 16, 2021 @ 12:00 PM

Nicola Stouffer room, Washington Public Library, Washington, Iowa

MEMBERS PRESENT:

Cathy Buffington, Chair
Connie Larsen
Jack Seward, Board of Supervisor
Trevor Martin, DO via Zoom
Chris Grier, DC via Zoom

PUBLIC HEALTH STAFF PRESENT:

Peggy Wood, Chris Estle, Roberta Sloat
Jason Taylor
Jessica Janecek, Susie Beatty, Sara Hammes via Zoom

VISITORS:

Amber Armbruster, Washington County Human Resource Administrator
Richard Young, Board of Supervisor
Kalen McCain, Southeast Iowa Union
Mary Zelinski, Kalona News via Zoom
Sam McIntosh, KCII Radio via Zoom
Berdette Davis, IDPH Community Health Consultant via Zoom

The meeting was called to order at 12:00 pm by Cathy Buffington. The Zoom meeting option is available to allow for social distancing recommendations of meeting attendees.

The agenda was approved on a motion by Connie Larsen, second by Jack Seward. Motion carried 4-0. Minutes from the August 19th meeting were approved on a motion by Jack Seward, second by Chris Grier. Motion carried 4-0.

Environmental Health report

Jason Taylor presented the financials. Revenue was 21 % and Expenditures are 11%.

Jason Discussed an open discharge of sewage and Dwelling Fire at a Rural Wellman Address. Jason received a call about a trailer that was open discharging sewage into an adjacent farm field. The trailer has also caught fire and completely burned. Jason has checked on the property and the destroyed trailer has been removed and a new site has been cleared. Under Chapter 66 of the Washington County Code, states that The New Construction of a Home, this means Building or transporting a Home including Mobile Homes need an approved on-site Wastewater treatment system. On September 1st a Certified Letter was sent to the Property Owner stating that they have 10 days from receipt of the letter to hire a Bonded Contractor and purchase a Septic Permit.

I have not received the returned signed document at this time. The Board will be updated on the matter.

Jason gave an update Richmond/Rubio Septic Maintenance Contracts and Waste Water Sampling: Jason has been working with area contractors to verify maintenance contracts, Jason has taken the list of non-compliance from 11 properties to three properties that have not complied. Jason has contacted the County Attorney and have had the 2nd and 3rd enforcement letter approved, as of this morning and are ready to send the three home owners' letters by Sherriff.

Jason discussed that the Department of Natural Recourses Private Well Water Program has decided to have all 99 counties to have a 28E agreement with them to continue issuing Well Water Permits and Inspections for our county. The only change in the process of issuing permits is now our department will conduct a Well Assessment and verify that the well will not be within 1000 ft of a LUST (Leaking Underground Storage Tanks) site or any other Contamination Sites in the County. Jason has contacted a Local Well Drilling Company about the new regulation and discussed with them of finding the contaminated sites in the county so they also know there will be possible delays in issuing the Well Permit. This 28E agreement is to be between the Washington County Board of Supervisors and the DNR. Jason has sent the agreement to the County Attorney for review before it will be presented to the Board of Supervisors. Jason asked the Board of Health for an Acknowledgement to Continue the Issuance of Well Permits in Washington County, to take your thoughts to the Board of Supervisors. Connie Larson made the motion, 2nd by Dr. Grier, motion carries 4-0 1 abstention, Jack Seward Jr.

Jason has updated the Grant to Counties Procedure Manual. This is the Procedure Manual for the Grant to Counties Program. For our 28E agreement we need to have an updated signed manual for our 1st Quarter Claim. The manual has all processes for the office work and Field work that we do for the program. Motion was made by Jack Seward Jr., 2nd was Connie Larson, motion carries 5-0.

Public Health report

Peggy Wood reviewed the agency financial reports and indicated revenue and expenses were in line with budgetary guidelines. Peggy added since July 1st the agency had received approximately \$13k in revenue for COVID vaccinations reimbursement.

Peggy reviewed the proposed changes to the agency dress code policy. Specifically, the revised policy requires all staff providing direct patient care in a clinic, home, or any setting in which staff may use Sharps. The policy was approved on a motion by Connie Larsen, second by Cathy Buffington. Motion carried 5-0.

Amber Armbruster presented an application summary of information gathered from the review committee. The consensus of the review committee was to meet, as a group, next week to further discuss the applicant pool and final recommendation to the Board. Discussion continued about final interview questions, type of interviews, and interview schedule. Cathy Buffington requested WCPH staff send interview questions for consideration. Cathy and Chris Estle will compile interview questions and present recommendations for final questions at the next meeting.

Richard Young shared the County is awaiting information from the architect in terms of the process for county space needs.

Chris Estle shared information about test kit distribution at the agency beginning next week and updated the Board on recent changes in the Maternal Child Adolescent Health collaborative

service areas. The map revision reduced the region from (12) counties to (6). Conversation will take place between the current contract holders in the Region in the coming weeks. Chris added that both Sara Hammes, Public Health RN, and Sarah Smith, MCAH coordinator, had begun employment with WCPH since the last meeting.

Meeting adjourned at 1:15pm. Next meeting scheduled for Thursday, October 21, 2021 at the Nicola-Stouffer room, Washington County Public library, and via Zoom.