



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES
August 3, 2021 @ 7:00 AM
5th floor conference room, Federation Bank, Washington, Iowa

MEMBERS PRESENT:

Cathy Buffington, Chair
Trevor Martin, DO via Zoom
Chris Grier, DC via Zoom
Connie Larson
Jack Seward, Board of Supervisor

PUBLIC HEALTH STAFF PRESENT:

Danielle Pettit-Majewski, Peggy Wood, Karri Fisher
Jason Taylor, Susie Beatty, Jessica Janecek, Lori Hobscheidt via Zoom

VISITORS:

Mary Zelinski, Kalona News via Zoom
James Jennings, The Union via Zoom
Amber Armbruster, Washington County Human Resource Administrator via Zoom
Jen Weidman

The meeting was called to order at 7:00 am by Cathy Buffington. The Zoom meeting option is available to allow for social distancing recommendations of meeting attendees.

The meeting agenda was approved on a motion by Trevor Martin, second by Connie Larson. Motion carried 5-0. Meeting minutes from July 20, 2021, were approved on a motion by Connie Larson, second by Jack Seward. Motion carried 5-0.

All Board members outlined expectations of an Interim Director for the agency. Chris Estle, Jefferson County Public Health, was hired as the Interim Director on a motion by Cathy Buffington, second by Trevor Martin. Motion carried 4-1.

Cathy Buffington reviewed the proposed 28E agreement with Jefferson County Public Health. Revisions were discussed under sections IV and V in regards to wording, hourly wage, and clarification of payment process to Jefferson County. Danielle Pettit-Majewski agreed to send revisions to John Gish. The revised 28E agreement effective August 5, 2021, was approved on a motion by Cathy Buffington, second by Connie Larson. Motion carried 4-1.

A motion to proceed with paid advertising for the Administrator position, including education requirements and salary range, was approved on a motion by Jack Seward, second by Connie Larson. Motion carried 5-0.

Danielle shared the hiring of Sarah Smith, Maternal, Child, Adolescent Health Coordinator, effective September 9, 2021. The personnel change request for Sarah Smith was approved on a motion by Chris Grier, second by Connie Larson. Motion carried 5-0.

Meeting adjourned at 7:55 am. Next meeting scheduled for Thursday, August 19, 2021 at the Nicola-Stouffer room, Washington County Public library, and via Zoom.