



**Washington County Board of Health**  
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

**WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES**  
**February 18, 2021 @ 12:00 p.m.**  
**Federation Bank, Washington, Iowa**

**MEMBERS PRESENT:**

Connie Larson  
Trevor Martin, DO via Zoom  
Jack Seward, Jr.  
Chris Grier, DC via Zoom

**PUBLIC HEALTH STAFF PRESENT:**

Danielle Pettit-Majewski, Jason Taylor, Cindy Chavez  
Karri Fisher, Peggy Wood, Jessica Janecek, Jen Weidman, Roberta Sloat via Zoom

**VISITORS:**

Mary Zelinski, Kalona News via Zoom  
Caitlin Yamada, The Union via Zoom  
Amber Day, Washington County HR Director via Zoom  
Dan Widmer, Washington County Auditor via Zoom  
Stan Stoops, Washington County Supervisor via Zoom  
Richard Young, Washington County Supervisor via Zoom

The meeting was called to order at 12:03 p.m. by Jack Seward. The Zoom meeting option is available to allow for social distancing recommendations of meeting attendees.

The agenda was approved on a motion by Trevor Martin, second Chris Grier. Motion carried 4-0. The minutes from the January 21, 2021 meeting were approved on a motion by Connie Larson, second by Chris Grier. Motion carried 4-0.

Danielle Pettit-Majewski reviewed current Board positions: Cathy Buffington, Chairperson; Jack Seward, Vice Chairperson, Chris Grier, Secretary. Current Board positions were approved for another year on a motion by Connie Larson, second by Trevor Martin. Motion carried. 4-0.

Peggy Wood reviewed the proposed County Employee Handbook changes that related to the department. The handbook changes effective February 11, 2021, were approved on a motion by Chris Grier, second by Trevor Martin. Motion carried 4-0.

**Environmental Health**

Jason Taylor presented the Financials. Revenue was 68% and expenditures were 52%.

Jason discussed Dog Bites on Gum Ave, Wellman. Jason has lost contact with the dog owner, and has sent a Warning Letter by Sheriff. The dog owner has 72 hours for receipt of letter to notify my Department of what will be done with the Dog.

Jason had a follow up about the Coyote killed in Citizen's yard by dogs, Jason Contacted the IDNR Game Warden, the hunter is within the law for taking the animal that way. Jason emailed the board with the content of the phone call with the Game Warden. No further discussion was taken by the board.

Jason discussed what future plans and ideas for the department moving forward. Jason discussed 10 items that the Department would like to pursue.

### **Public Health**

Peggy Wood reviewed the agency financials and indicated revenue and expenses were in line with budgetary guidelines. Peggy added the agency received an amendment to their 6 year Public Health Emergency Preparedness (PHEP) grant in the amount of \$86k to assist with expenses related to vaccination clinics.

Danielle shared that the current Local Public Health Services (LPHS) grant will be extended for fiscal year 2022 due to public health pandemic responsibilities. The approval for Danielle to sign the amendment was approved on a motion by Connie Larson, second by Chris Grier. Motion carried 4-0.

The Board reviewed agency practices of COVID vaccination clinics and policy development. Additional comments were shared by County Supervisors in relation to emails and phone calls they had received within the past week. Karri Fisher, Nursing Director, reviewed total number of doses given and planned clinics. Peggy shared details related to appointment scheduling and agency communication practices. Danielle provided recent County data and statistics for COVID-19.

Meeting adjourned at 1:25 pm. Next meeting scheduled for Thursday, March 18, 2021 at Federation Bank, 5<sup>th</sup> floor conference room, and via Zoom.