



Washington County Board of Health

110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES

November 19, 2020 @ 12:00 p.m.

Federation Bank, Washington, Iowa

MEMBERS PRESENT:

Cathy Buffington, Chair
Connie Larson
Trevor Martin, DO via Zoom
Jack Seward, Jr. via Zoom
Chris Grier, DC via Zoom

PUBLIC HEALTH STAFF PRESENT:

Danielle Pettit-Majewski, Jason Taylor
Peggy Wood, Karri Fisher, Erin James, Cindy Chavez via Zoom

VISITORS:

Mary Zelinski, Kalona News via Zoom
Caitlin Yamada, The Union via Zoom
Sally Hart, KCII Radio
Berdette Davis, IDPH Regional Health Consultant
WCPH staff - Lori Hobscheidt, Roberta Sloat, Jen Weidman, Jessica Janecek via Zoom

The meeting was called to order at 12:00 p.m. by Cathy Buffington. The Zoom meeting option is available to allow for social distancing recommendations of meeting attendees.

The minutes from the 10/15/20 meeting and amended agenda were approved on a motion by Connie Larson, second by Cathy Buffington. Motion carried 4-0.

Minutes from the 11/13/20 meeting were approved on a motion by Connie Larson, second by Trevor Martin. Motion carried 4-0.

Danielle Pettit-Majewski read a letter of interest from Cathy Buffington to renew her term on the Board. Chris Grier indicated his support for Jack Seward to renew his term on the Board. A recommendation to the Board of Supervisors to renew both Cathy Buffington and Jack Seward as Board members was approved on a motion by Chris Grier, second by Trevor Martin. Motion carried 3-0. Cathy Buffington and Jack Seward abstained.

Environmental Health

Jason Taylor Presented the Budget, Expenditures were 31% and Revenues were 43%. Discussed with the board that the Department purchased new Field Computers for \$ 3,270, it was not a budgeted item. The reason for replacing the computers was that Department of

Inspection and Appeals, had upgraded the Food Program and our computer was from 2013, and was unable to handle the upgrade. The Budget Bottom Line will not change.

Jason Discussed with the Board about an update with the English River Meats from Wellman. Cease and Desist Orders were delivered by Sheriff on October 28, 2020. The orders were for Reduced Oxygen Packaging, smoking of Fish and smoking of Cheese, which is controlled by our Department. The orders were delivered to Alan Christiansen and Kenneth Drozd.

Jason discussed about the dog bite from West Chester. The owner of the dog contacted Jennine, and stated that the dog is in Keota, Iowa outside of Washington County.

Public Health

Peggy Wood reviewed the agency financials and expressed concerns about the decrease in revenue year to date. Peggy shared additional details about outstanding billing issues with the VA and decreases in Medicaid reimbursement compared to the same time last year. She added the agency received approximately \$21k specific to the department from the Governor's latest allocation of Provider Relief Funds.

Roberta Sloat, 1st Five Coordinator, reviewed a PowerPoint presentation that included information on program details and current statistics related to contract goals.

Danielle shared details of County Resolution 20-60 which revises maximum vacation accrual amounts and further defines the time in which said accruals need to be used by County employees.

Danielle reviewed the previously discussed COVID-19 Home Quarantine and Isolation orders and potential suggestions for revisions. Danielle agreed to consult with the County Attorney in regards to flexibility of the proposed template. The Board consensus was to have a work session in December to review the orders in greater detail. Meeting date and time TBD via poll.

Danielle announced the agency had requested assistance from the State for contact tracing due to the surge in positive cases. She added the State recently converted all data to a new system called DOMO and tracing is now limited to household contacts.

The Board reviewed the motion made on November 13, 2020, in regards to signatory privileges of Home Quarantine and Isolation orders. The creation of an Executive Committee consisting of Administrator, Medical Director, and Board Chair and permission for the Medical Director and Board Chair to sign the orders on behalf of the Board was granted on a motion by Connie Larson, second by Chris Grier. Motion carried 5-0.

Danielle presented an award given to Public Health from the American Association of University Women (AAUW) in recognition of the agency's role in health education throughout the community.

Meeting adjourned at 1:30 pm. Next meeting scheduled for Thursday, December 17, 2020 at Federation Bank, 5th floor conference room, and via Zoom.