



**Washington County Board of Health**  
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

**WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES**  
**October 15, 2020 @ 12:00 p.m.**  
**Federation Bank, Washington, Iowa**

**MEMBERS PRESENT:**

Cathy Buffington, Chair  
Connie Larson  
Chris Grier, DC  
Trevor Martin, DO  
Jack Seward, Jr.

**PUBLIC HEALTH STAFF PRESENT:**

Danielle Pettit-Majewski; Peggy Wood, Karri Fisher  
Maxine Hervey, Lori Hobscheidt, Jen Weidman, Jessica Janecek, Roberta Sloat via Zoom  
Jennine Wolf, Jason Taylor via Zoom

**VISITORS:**

Mary Zelinski, Kalona News via Zoom  
Sally Hart, KCII Radio via Zoom  
Caitlin Yamada, The Union via Zoom

The meeting was called to order at 12:00 p.m. by Cathy Buffington.

The amended meeting agenda and minutes from the September 17th meeting were approved on a motion by Connie Larson, second by Trevor Martin. Motion carried 4-0.

Danielle Pettit-Majewski shared the Board vacancies would be posted at the courthouse after Thanksgiving.

**Public Health**

Peggy Wood provided a financial update. She indicated both revenue and expenses are within budgetary guidelines. Peggy also reviewed reports that summarized revenue and expenses by category.

Danielle reviewed the proposed changes in the building lease with Federation Bank. A \$250 per month increase was proposed for FY21 and an additional \$150 per month in FY22. The increase in rent to Federation Bank and approval for Danielle to sign was approved on a motion by Chris Grier, second by Trevor Martin. Motion carried 5-0.

Peggy presented a proposal to request funds from the State of Iowa CARES Act allocation to the County. In September the Board of Supervisors requested approx. \$278k, of which \$73k was for Public Health wages. Peggy reviewed the justification for the request and shared

details of current staffing issues, continued compliance with grant requirements, and expectations for the distribution of COVID vaccine when it becomes available. The acceptance of the budget amendment request and approval to submit to the Board of Supervisors was approved on a motion by Trevor Martin, second by Connie Larson. Motion approved 4-0. Jack Seward abstained.

Danielle shared the WCPH Standing Orders for specimen collection. This is a new requirement for blood lead testing under the Maternal, Child, and Adolescent Health grant. The standing orders and approval for Trevor Martin to sign were approved on a motion by Connie Larson, second by Chris Grier. Motion carried 5-0.

Danielle reviewed the purpose and requirement of a vaccination program provider agreement from the Iowa Department of Public Health. All health care providers that will be receiving and/or administering COVID-19 vaccine are required to complete the agreement. The submission of the agreement was approved on a motion by Jack Seward, second by Trevor Martin. Motion carried 4-1.

Danielle provided COVID-19 case counts for the County.

### **Environmental Health**

Jennine Wolf presented the budget. Revenue is 35% and expenditures is 22%.

Jason Taylor presented to the Board about Illegal Meat Sales in Wellman. Our office along with the Department of Ag and Land Stewardship (Meat and Poultry), are working a joint investigation in to the sale of smoked meats. The investigation has been ongoing since July, 2020. IDALS has made a couple of purchases of products. On Wednesday October 14, 2020 two warrants were served in the town of Wellman, and 130 lbs. of product was seized, and is in cold storage for evidence. The sale of smoked fish and cheese products along with Reduced Oxygen Packaging is in violation of the Food Code, which involves our department. I will be sending out Cease and Desist Orders in the coming week.

Jennine Wolf Reported on a Dog Bite that took place in the City of West Chester. A small child was bit on the face and required medical attention. The dog was deemed vicious under Washington County Code, Chapter 50. The dog was quarantined at the Vet office, for 10 days and will receive rabies shots. The owner of the dog has paid the Vet bill and at the end of the quarantine period the dog will be removed from Washington County.

The closed session pursuant to Iowa Code Chapter 21.5.i began at 1:10 p.m. on a motion by Jack Seward, second by Connie Larson.

Open session resumed at 2:01PM on a motion from Jack Seward, 2<sup>nd</sup> by Dr. Trevor Martin. Motion approved 4-0. Dr. Chris Grier was unable to stay the entire meeting.

Meeting adjourned at 2:02 PM on a motion from Jack Seward, 2<sup>nd</sup> by Dr. Trevor Martin. Motion carried 4-0.

Next meeting date scheduled for Thursday, November 19, 2020 at Federation Bank, 5<sup>th</sup> floor conference room, and via Zoom.