



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES
August 13, 2020 @ 12:00 p.m.
Federation Bank, Washington, Iowa

MEMBERS PRESENT:

Cathy Buffington, Chair
Connie Larson
Jack Seward via Zoom
Trevor Martin, DO via Zoom

PUBLIC HEALTH STAFF PRESENT:

Danielle Pettit-Majewski, Peggy Wood and Karri Fisher via Zoom
Jason Taylor, Jennine Wolf, Cindy Chavez

VISITORS:

Martha Hernandez, Washington County Public Health via Zoom
Jen Weidman, Washington County Public Health via Zoom
Mary Zelinski, Kalona News via Zoom
Gretchen Teske, Washington Journal via Zoom

The meeting was called to order at 12:01 p.m. by Cathy Buffington.

The meeting amended agenda and minutes from the July 16th meeting were approved on a motion by Connie Larson, second by Cathy Buffington. Motion carried 3-0.

Public Health

Peggy Wood provided a financial update for the first month of the new fiscal year. Revenue and expenses are within budgetary guidelines.

Karri Fisher and Peggy reviewed progress and observations with the new clinical software. Karri shared that all clients would be transitioned within the month. Peggy added that meetings were scheduled to perform the month end processes for July.

Martha Hernandez, I-Smile Coordinator, reviewed I-Smile@School sealant data for the 2019-2020 school year. Martha provided statistics on number of children screened and number of sealants applied. She added the program ceased when the schools shut down due to the pandemic in March.

Danielle Pettit-Majewski presented the standing orders for the Vaccines for Children (VFC) program. The orders were approved on a motion by Connie Larson, second by Jack Seward. Motion carried 4-0.

Danielle shared information regarding a recent conversation and meeting with Brent Hinson, City of Washington Administrator. The City is contemplating uses for the old YMCA building. Danielle and Cathy Buffington toured the facility and discussed potential options. Brent indicated the preference would be a mixed used facility with several tenants.

Peggy reviewed HIPAA policy AS-225: Data Back-up and Storage. The policy had been updated to reflect the changes in local backup processes from the recent server conversion. The policy was approved on a motion by Connie Larson, second by Cathy Buffington. Motion carried 4-0.

Danielle reviewed COVID-19 case counts for the County and shared she had been working with the school districts on their Return to Learn plans.

Environmental Health

Jennine Wolf presented the budget. Revenue is 11% and expenditures is 5.6%.

Jennine introduced Cindy Chavez to the BOH. Jennine asked for the BOH to approve the personnel change request for Cindy. Connie Larson made the motion to approve the personnel change request-Cathy Buffington seconded-motion passed with Jack Seward abstaining. Cindy explained she is from Davenport and went to school at the U of I where she received a BS in Global Health. Cindy also said she has worked in Proteus and participated in the AmeriCorps in Romania.

Meeting adjourned at 12:40 p.m. Next meeting date scheduled for Thursday, September 17, 2020 at Federation Bank, 5th floor conference room, and via Zoom.