



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES

June 18, 2020 @ 12:00 p.m.
Federation Bank, Washington, Iowa

MEMBERS PRESENT:

Cathy Buffington, Chair
Connie Larson
Jack Seward
Trevor Martin, DO via Zoom
Chris Grier, DC via Zoom

PUBLIC HEALTH STAFF PRESENT:

Danielle Pettit-Majewski, Peggy Wood via Zoom
Jennine Wolf, Jason Taylor

VISITORS:

Gretchen Teske, Washington Journal via Zoom
Mary Zelinski, Kalona News via Zoom
Jen Weidman, Washington County Public Health via Zoom
Berdette Davis, IDPH Regional Health Consultant via Zoom
Amber Day, Washington County HR Manager via Zoom

The meeting was called to order at 12:00 p.m. by Cathy Buffington.

The meeting amended agenda and minutes from the May 20th meeting were approved on a motion by Connie Larson, second by Jack Seward. Motion carried 4-0.

Public Health

Peggy Wood provided a financial update for the month of May. Peggy indicated revenue and expenses were within budgetary guidelines. She noted that expenses were significantly down from last year due to staffing changes throughout the fiscal year.

Peggy provided a progress update on the Brightree clinical software conversion. She stated the agency was on target to “go live” on July 1st.

Danielle Pettit-Majewski provided an update on COVID-19. She announced that the County will be opening to the public effective July 6th. The Board of Supervisors will establish guidelines for re-opening at their scheduled meeting on June 23rd.

A personnel change request for the retirement of Becky Widmer effective June 30, 2020, was approved on a motion by Connie Larson, second by Trevor Martin. Jack Seward abstained. Motion carried 4-0.

Environmental Health

Jennine Wolf presented the budget. Revenue is 115% and expenditures is at 68%. Cathy Buffington asked if all the pools opened and Jennine explained some of them did not open this year. Cathy also asked what the difference in pools fees meant on the revenue sheet. Jennine explained it is determined by size of pools, how many pools, if there are water slides, spas, etc.

Cathy explained her and Connie Larson determined Jason Taylor was the most qualified of all the candidates for the Environmental Director job. She said he interviewed extremely well and had all but two of the required certifications. Cathy said that her, Connie and Amber Day were unaware of all the different roles the environmental department does. Cathy asked for a motion the offer the job to Jason to take effect on January 26, 2021 after Jennine retires.

Connie made the motion

Dr. Grier seconded

Motion passed

Cathy then made a motion for Jason to start at \$28.75 on July 1, 2020 since he met many of the requirements and has all but two of the certifications required for this job. Also, he has to hire and train someone for his position in addition to learning the director's job.

Dr. Grier seconded

Motion passed

Jennine asked the Board if Jason will do the interviews for his position. Cathy said yes-Jason and Amber will do the interviews. Jennine explained she will put the position on the IEHA list serve which goes to all the environmental departments in Iowa.

Meeting adjourned at 12:35 p.m. Next meeting date scheduled for Thursday, July 16, 2020 at Federation Bank, 5th floor conference room and via Zoom.