



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES

February 20, 2020 @ 12:00 p.m.
Orchard Hill, Building #2, Washington, Iowa

MEMBERS PRESENT:

Cathy Buffington, Chair
Connie Larsen
Jack Seward
Trevor Martin, DO

PUBLIC HEALTH STAFF PRESENT:

Danielle Pettit-Majewski, Peggy Wood, Karri Fisher
Jason Taylor

VISITORS:

Berdette Davis, Community Health Consultant

The meeting was called to order at 12:06 p.m. by Cathy Buffington.

The meeting agenda and minutes from the January 9th meeting were approved on a motion by Connie Larsen, second by Jack Seward. Motion carried 3-0.

Environmental Health

Public Health

Danielle Pettit-Majewski shared the City of Washington did not receive the 2020 Healthy Hometown award. Danielle stated there were a total of eight communities listed as finalists. She added that a student from the College of Public Health would be assisting with the upcoming CHNA HIP projects. Danielle noted the application to the College of Public Health for \$3k to assist with the Systems Thinking Project had been denied.

Danielle presented a letter from the Iowa Immunizes Coalition that outlined the importance and effectiveness of vaccinations in the state. The letter was signed by the Coalition along with various organizations, public health agencies, and individuals. Danielle requested that the Board add their name to the letter to show support for the cause. The addition of Washington County Board of Health to the letter was approved on a motion by Connie Larsen, second by Trevor Martin. Motion carried 3-1, with Jack Seward casting a vote of Nay.

A personnel change request for termination date of March 24th for Catalina Hernandez was approved on a motion by Connie Larsen, second by Trevor Martin. Motion carried 4-0. A

personnel change request for the start date of February 3rd for new employee Jackie Brown was approved on a motion by Trevor Martin, second by Connie Larsen. Motion carried 4-0.

Danielle shared the Maternal, Child, and Adolescent Health (MCAH) statistics for the time period of October, 2019 through December, 2019. Danielle added that IDPPH will be extending the current MCAH grant for two years. Agencies will have to submit performance measures and a budget for the two year period.

Peggy Wood presented the agency financials through January. She indicated revenue and expenses were within budgetary guidelines. Peggy confirmed that there would not be any additional departmental budget reductions for fiscal year 2021 with Jack Seward. Jack added that the Board of Supervisors have targeted March 31st for the final hearing of the County budget.

Trevor Martin requested clarification from Jack Seward on the recent reduction to the department budget in the amount of \$6,900. Jack explained the Board of Supervisors had issued a wage directive of \$.75/hour for all County employees. The Board of Health approved wage increases at a minimum of \$.75/hour with some staff receiving higher amounts. Jack explained the Board of Supervisors obtained calculations from Cyndie Sinn in regards to the overall cost to provide the approved increases and used her numbers as the basis for their reduction to the department. Peggy pointed out that the calculations were, unfortunately, incorrect as several grant funded staff were included in the total. Peggy reviewed email correspondence and department calculations sent to Jack outlining the department proposal. Berdette Davis reviewed the responsibilities of the Board of Health and the Board of Supervisors in regards to wage increases. She reiterated the Board of Supervisors are allowed to dictate the overall spending for the department; the Board of Health has the authority to determine wages and set line item budgets.

Meeting adjourned at 1:15 p.m. Next meeting date scheduled for Thursday, March 19, 2020.