



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES
July 18, 2019 @ 1:00 p.m.
Orchard Hill, Building #2, Washington, Iowa

MEMBERS PRESENT:

Trevor Martin, DO
Connie Larsen
Jack Seward, Jr.

PUBLIC HEALTH STAFF PRESENT:

Danielle Pettit-Majewski, Peggy Wood, Karri Fisher
Jennine Wolf, Jason Taylor

VISITORS:

Mary Zelinski, Kalona News

The meeting was called to order at 1:03 p.m. by Jack Seward.

The agenda and minutes from the June 20th meeting were approved on a motion by Connie Larsen, second by Trevor Martin. Motion carried 3-0.

Environmental Health

Jennine Wolf presented the year end budget. Revenue is 115.74% and expenditures are at 83.22%.

Jennine presented the year end Environmental Health report totaling inspections, trainings, classes taught, complaints and job duties.

Public Health

Peggy Wood reviewed the financial reports for fiscal year end. She noted that year end revenue was at 97% of budget and expenses were at 92%. Peggy also reviewed the 4th quarter revenue and expense detail.

Danielle Pettit-Majewski reviewed the standing orders for the Vaccines for Children Program (VFC). Each year the medical director is required to review and sign the orders. Authorization for Trevor Martin to sign was granted on a motion by Connie Larsen, second by Jack Seward. Motion carried 3-0.

Danielle presented two personnel change requests for the agency. Becky Frederick will be retiring on August 7th; Tina Garrett's last day of employment was June 28th. The personnel

change requests were approved on a motion by Connie Larsen, second by Trevor Martin. Motion carried. 3-0. The requests were previously approved by the Board of Supervisors.

Meeting adjourned at 1:14 p.m. Next meeting date scheduled for Thursday, August 15, 2019.