



**Washington County Board of Health**  
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

**WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES**

**June 20, 2019 @ 12:00 p.m.**

**Orchard Hill, Building #2, Washington, Iowa**

**MEMBERS PRESENT:**

Cathy Buffington, Chair  
Trevor Martin, DO  
Connie Larson  
Jack Seward, Jr.  
Christ Grier, DC

**PUBLIC HEALTH STAFF PRESENT:**

Danielle Pettit-Majewski, Peggy Wood, Karri Fisher, Martha Hernandez  
Jennine Wolf, Jason Taylor

**VISITORS:**

Mary Zelinski, Kalona News  
Berdette Davis, Regional IDPH consultant

The meeting was called to order at 12:00 p.m. by Cathy Buffington.

The amended agenda and minutes from the May 16<sup>th</sup> and May 30<sup>th</sup> meetings were approved on a motion by Jack Seward, second by Chris Grier. Motion carried 4-0.

**Environmental Health**

Jennine Wolf presented the budget. Revenue is 109% and expenditures is at 67%.

Jennine told the Board that the Coleman dog-Alpine-was euthanized on June 18, 2019 and the head was taken up to the Hygienic Lab in Iowa City. Jennine explained that Kim Coleman called her on the morning of June 18<sup>th</sup> and said she was having Alpine put down at 1:30 pm because he bit again. Since he bit again, Jennine took the head to the Hygienic Lab to be tested for rabies. Connie Larson asked if this was all voluntary by the Coleman's and Jennine said yes. Jennine informed the Board she and John Gish were going to change the animal ordinance for Washington County.

Jennine gave the Grant to Counties update. The grant will be for \$30927 which is the same amount as last year. Jennine explained we would have to give back some of FY 19 grant due to the harsh winter we had. There was not the water test, well plugging's or well rehabs this winter.

## **Public Health**

Peggy Wood reviewed the agency financials and reported revenue and expenses were within budgetary guidelines.

Martha Hernandez, I-Smile Coordinator, presented the results of the 2018-19 school dental screening audits. Information about certificate submission, treatment needs and screening providers were provided.

Danielle Pettit-Majewski reviewed the proposed changes to the employee handbook. Danielle explained several of the policies proposed by the County would not be incorporated into the Board of Health handbook as they were not applicable to the department. The proposed changes were approved on a motion by Chris Grier, second by Trevor Martin. Motion carried 5-0.

Peggy shared the agency received the approved copy of their Iowa Total Cares contract. She added additional meetings will be held in the coming weeks to finalize billing and prior authorization processes.

Meeting adjourned at 12:25 p.m. Next meeting date scheduled for Thursday, July 18, 2019.