



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES
September 20, 2018 @ 12:00 p.m.
Orchard Hill, Building #2, Washington, Iowa

MEMBERS PRESENT:

Cathy Buffington, Chair
Trevor Martin, DO
Chris Grier, DC
Connie Larson
Jack Seward, Jr.

PUBLIC HEALTH STAFF PRESENT:

Danielle Pettit-Majewski, Peggy Wood, Karri Fisher, Lynn Fisher
Jennine Wolf

VISITORS:

The meeting was called to order at 12:01 p.m. by Cathy Buffington.

The amended meeting agenda and minutes from the August 16th meeting were approved on a motion by Connie Larson, second by Jack Seward. Motion carried 4-0.

Trevor Martin agreed to serve another term on the Board effective January 1st for three years. A recommendation for approval was made on a motion by Cathy Buffington, second by Connie Larson. Motion carried 4-0. Trevor Martin abstained.

Environmental Health

Jennine Wolf presented the budget. Revenue is 32% and expenditures are at 12%.

Public Health

Peggy Wood reviewed the agency financials. She indicated revenue was below budget through the month of August. She added that the agency had received approx. \$78k in the month of September. The deposits represented the outstanding claims owed by United Healthcare.

Lynn Fisher shared an Immunization Performance Measure with the Board in accordance with the Immunization grant reporting requirements. Lynn provided information on age group benchmarks, specifically percentage of fully immunized children. Additionally, she reviewed the recent immunization audit performed by IDPH. The Agency had zero issues and no corrective actions cited.

Danielle Pettit-Majewski presented a draft copy of a tobacco resolution for review and discussion. The resolution would add alternative nicotine products and vapor products to existing ordinances for Washington County properties. No action was taken and the resolution will be placed on future agendas.

Danielle presented the revised lease for the Federation Bank building and noted the additional rent request was \$500 per month or 12.3% increase. Reasons cited for the increase, per the meeting between Danielle, Peggy, and Leisha Linge, were rising utility costs and property tax increases. The Board authorized Danielle to sign the new lease on a motion by Chris Grier, second by Trevor Martin. Motion carried 5-0. Should additional funds be required to cover the increase, the Agency will request through the formal budget amendment process. Jack Seward requested that the item be forwarded to the Board of Supervisors for an overview.

Peggy distributed copies of the Agency Annual Report. She highlighted various areas and encouraged the Board to review and follow up with questions.

Danielle read a Local Public Health Services success story which fulfills the agency performance measure requirement for fiscal year 2019. An incentive of \$800 is allocated upon submission. The performance measure was approved on a motion by Jack Seward, second by Connie Larson. Motion carried 5-0.

Karri Fisher reviewed an annual report for Home Health, specifically, as required by CMS. The report outlined regulatory changes, results of documentation audits, and Medicare survey results. The report was approved on a motion by Connie Larson, second by Chris Grier. Motion carried 5-0.

Jack Seward shared information about a recent inquiry regarding a mosquito issue in Rubio. Through further investigation it was found that until FEMA makes an emergency declaration, no assistance is available for remediation.

Motion for closed session pursuant to Iowa Code Chapter 21.5.i was made by Connie Larson at 1:05 p.m., second by Chris Grier. Motion carried 5-0.

Motion to move to open session was made at 1:32 p.m. by Jack Seward, second by Connie Larson. Motion carried 5-0.

Meeting adjourned at 1:32 p.m. Next meeting date scheduled for Thursday, October 18, 2018.