



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES
September 17, 2015 @ 12:00 p.m.
Orchard Hill, Building 2, Lexington Blvd., Washington, Iowa

MEMBERS PRESENT:

Chris Grier, DC
Trevor Martin, DO
Jack Seward

PUBLIC HEALTH STAFF PRESENT:

Public Health: Danielle Pettit-Majewski, Peggy Wood, Karri Fisher
Environmental Health: Jennine Wolf, Jason Taylor

GUESTS:

Linda Wenger, The Washington Evening Journal
Cathy Buffington
Tai Nguyen, Kristin Bell - Iowa Wesleyan nursing students

The meeting was called to order by Vice chairperson Jack Seward at 12:05 p.m.

The meeting agenda was approved on a motion by Chris Grier, second by Trevor Martin. Motion carried 3-0. The minutes from the August 20, 2015 meeting were approved on a motion by Jack Seward, second by Trevor Martin. Motion carried 3-0.

Danielle Pettit-Majewski presented a recommendation to the Board of Supervisors for the Board member appointment of Cathy Buffington. The recommendation was approved on a motion by Chris Grier, second by Trevor Martin. Motion carried 3-0.

Environmental Health

Jennine Wolf presented the contract from the Department of Inspection and Appeals (DIA) and explained the state gave us another three year contract. Jack Seward asked if we should have the county attorney look it over and Jennine explained it is the same contract we have always signed in the past. Dr. Chris Grier made a motion to accept the contract and have the board sign—Dr. Trevor Martin seconded the motion—Jack asked for vote—motion passed.

Jennine presented the update of Kris Ruggles who she sent an enforcement letter to on September 8, 2015. Mr. Ruggles was to have presented weekly receipts to her office proving he is dumping his wastewater in an approved manner. Mr. Ruggles came into the office on September 14 with a receipt from the City of Keota. She explained she questioned why it was only one time since he got the camper the seconded week of July. He explained he is not hooked up to water with his camper, does not shower or cook or have a receptacle for potable water in the camper. He only uses the camper to sleep in as he showers at his cousin's house and eats meals at other people's houses. Mr. Ruggles said this is the reason he only has to

empty the wastewater container every six weeks. Jennine told his he would need to submit another receipt by the end of October.

Jennine presented the update of the enforcement letter she sent to Ronnie Hershberger of Kalona Tire in Kalona. He used his septic system as part of the berm he built for flood protection for his building. The floodplain permit specifically stated he could not do this. He will have this non-compliance corrected by the end of September.

Public Health

Peggy Wood presented the agency financial report. Peggy indicated that the revenue and expenses were on target with the current budget. She noted that the Target Case Management cost settlement for FY14 was included in the revenue and expenses lines.

Karri Fisher presented several home health policies previously reviewed by the Advisory Board for approval. The nursing bag policy, drug regimen review policy, responsibility and authority policy, multidrug resistant organisms policy, and hand hygiene policy were all approved on a motion by Chris Grier, second by Trevor Martin. Motion carried 3-0.

The review and discussion of conflict of interest policies and forms were tabled until further review with the County attorney and HR consultant.

Danielle presented information about the 1st Five Healthy Development Initiative RFP. The grant is only available to agencies that hold the Maternal Child Health grant and is intended for applicants to work closely with medical providers about mental health development in children. Approval to submit the RFP and subsequent authority to sign the contract if awarded was granted on a motion by Chris Grier, second by Trevor Martin. Motion carried 3-0.

Danielle reported that the Building and Finance Committee met on September 14 to finalize wording for the bond referendum and to request a building concept revision. The revised concept was given to the Board of Health showing the building squared off at the west end of the structure. Danielle added the Board of Supervisors approved the bond referendum language at their September 15th meeting. The language indicated that the debt levy for the county would not exceed \$2,000,000, and the project would not exceed \$2,800,000.

Danielle shared information about two, upcoming meetings on Medicaid modernization. Meetings will be held in Iowa City on September 21st and Cedar Rapids on September 24th. Several members of the agency will be in attendance. Danielle will provide information at the next Board meeting.

Next meeting is scheduled for Noon, Thursday, October 15, 2015, Orchard Hill, Lexington Blvd.