



**Washington County Board of Health**  
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

**WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES**  
**September 15, 2016 @ 12:00 p.m.**  
**Orchard Hill, Building 2, Lexington Blvd., Washington, Iowa**

**MEMBERS PRESENT:**

Trevor Martin, DO  
Jack Seward, Jr.  
Cathy Buffington  
Chris Grier, DC via phone  
Connie Larson

**PUBLIC HEALTH STAFF PRESENT:**

Danielle Pettit-Majewski, Peggy Wood, Karri Fisher  
Jennine Wolf, Jason Taylor

The meeting was called to order at 12:14 p.m. by Vice-Chairperson, Jack Seward.

The amended meeting agenda was approved on a motion by Cathy Buffington, second by Trevor Martin. Motion carried 5-0. The minutes from the August 18, 2016 meeting were approved on a motion by Cathy Buffington, second by Trevor Martin. Motion carried 5-0.

Chris Grier nominated Cathy Buffington to serve as Board President for the remaining term. The nomination was approved on a motion by Chris Grier, second by Connie Larson.

**Environmental Health**

Jennine Wolf presented the budget -Revenue is at 25.54% and expenditures are at 14.0%. Jennine explained revenue is up because of swimming pool inspection fees from the other counties.

Cathy Buffington asked if Jennine's evaluation will be closed session. Jennine requested a closed section. The evaluation will take place in a closed session after the next scheduled Board of Health meeting.

Jennine explained the Environmental Health department has three hand washing stations for temporary events to use that are no longer able to function. Jennine explained Lori Bauer has helped write a grant to the Washington County Riverboat Foundation to ask for money for new handwashing stations for the Environmental Health department. Jennine asked the Board for permission to submit the grant for the hand washing stations. Jack Seward made the motion to approve submitting the grant application to the Washington County Riverboat Foundation for hand washing stations—second-Cathy—motion passed. The Board approved the grant application. Jennine will now ask the Board of Supervisors to approve a resolution to submit the grant application to the Washington County Riverboat Foundation.

Jennine presented an updated Grant to Counties policy and procedures for the chair to sign. Jennine explained the update was to include the arsenic water testing. Cathy made the motion for the Board to approve and authorize the chair to sign the updated Grant to Counties policy and procedures-Connie Larsen seconded-motion passed.

### **Public Health**

Peggy Wood reviewed the agency fiscal report and noted that revenue and expenses are within current budgetary guidelines.

Danielle Pettit-Majewski shared a personnel change request for Lori Hobscheidt. The request was to change her work status from 28 hours per week to 32 hours per week due to program changes. Approval for the request was granted on a motion by Cathy Buffington, second by Trevor Martin. Motion carried 5-0.

Peggy and Danielle shared brief comments about the current issues with the Managed Care Organizations (MCO). The agency continues to work through billing issues for maternal and child health services.

Danielle presented a TB Testing and Case Management policy for approval. The policy formalizes the already existing processes in place for TB clients. The policy was approved on a motion by Cathy Buffington, second by Trevor Martin. Motion carried 5-0.

Next meeting scheduled for Noon, Thursday, October 27, 2016, Orchard Hill, Lexington Blvd.