



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES

April 20, 2017 @ 12:00 p.m.

Orchard Hill, Building #2, Washington, Iowa

MEMBERS PRESENT:

Trevor Martin, DO
Chris Grier, DC
Connie Larson
Jack Seward
Cathy Buffington, Chair

PUBLIC HEALTH STAFF PRESENT:

Danielle Pettit-Majewski, Peggy Wood, Karri Fisher
Jennine Wolf, Jason Taylor

VISITORS:

Xiomara Levsen, Washington Evening Journal

The meeting was called to order at 12:00 by Cathy Buffington.

The meeting agenda and minutes from the March 16th meeting were approved on a motion by Jack Seward, second by Trevor Martin. Motion carried 5-0.

Environmental Health

Jennine Wolf presented the budget -Revenue is at 90% because of the extra revenue from Mahaska, Keokuk and Wapello tanning, tattoo and pool inspections and expenditures are at 60%.

Jennine talked to John Gish about the complaint in Riverside. She explained the first step is to be denied entrance. Jennine will explain why she is requesting entrance, what the ordinance says that gives her the right to ask for entrance. If Julie denies entrance, I can then start the proceedings to obtain an administrative search warrant. Jennine explained she would try to talk with Julie in the evening when she gets home from work. Dr. Grier asked if Jennine was taking someone with her and she said yes-a sheriff's deputy. Jack Seward asked the purpose of the entry was to observe the conditions. Jennine said yes-to determine if it is a rat harborage or not. Jennine stated she will be wearing a recorder when she talks with Julie and if she enters the house. Dr. Grier asked if wearing a recorder was a legal thing to do. Jack Seward explained that Iowa is a single consent state. This means that as long as one person knows the conversation is being recorded it is legal. Eavesdropping, meaning a third person who is not a part of the conversation records it that is illegal.

Public Health

Danielle Pettit-Majewski explained to the Board that there had been no progress on a building location. Jack Seward shared that the Pamida building was no longer an option for a multi-purpose facility, temporarily, due to an external offer. He indicated that the Board of Supervisors was still interested in a county-wide option, with primary focus being given to Communications and Public Health.

Peggy Wood shared the department financial report. She noted that revenue and expenses were in line with current budgetary guidelines. She added that the agency had received a FY16 cost settlement for the Case Management program. A total of \$31k was distributed; \$20k for WCPH and \$11k for Elder Services in Johnson County.

Danielle presented two grant applications from IDPH. The Maternal Child Adolescent Health grant (\$115k) was approved for submission and contract signature on a motion by Connie Larson, second by Chris Grier. Motion carried 5-0. The 1st Five Healthy Mental Development Initiative Implementation grant (\$116k) was approved for submission and contract signature on a motion by Jack Seward, second by Chris Grier. Motion carried 5-0. The results of the Vaccine for Children (VFC) program that took place on April 13th were shared. Danielle noted that the agency was in compliance with no further action steps.

Danielle shared the proposed HIPAA manual for the County. She explained that she, Karri, and Peggy had read all 250+ pages, made notes, and met with the County consultant to review the first section. An additional meeting will be scheduled in May to finish the review. Danielle added that it was important for the agency to ensure that policies were clear, and in some instances, revised to accommodate and align with current departmental policies and regulatory requirements.

Next meeting scheduled for Noon, Thursday, May 18, 2017, Orchard Hill, Lexington Blvd.