



**Washington County Board of Health**  
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

**WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES**  
**December 21, 2017 @ 12:00 p.m.**  
**Orchard Hill, Building #2, Washington, Iowa**

**MEMBERS PRESENT:**

Cathy Buffington, Chair  
Trevor Martin, DO  
Chris Grier, DC  
Connie Larson  
Jack Seward, Jr.

**PUBLIC HEALTH STAFF PRESENT:**

Danielle Pettit-Majewski, Karri Fisher, Peggy Wood  
Jennine Wolf, Jason Taylor

**VISITORS:**

Sally Hart, KCII Radio  
Xiomara Levsen, Washington Journal

The meeting was called to order at 12:02 by Cathy Buffington.

The meeting agenda and minutes from the November 16th meeting were approved on a motion by Connie Larson, second Jack Seward. Motion carried 5-0.

**Environmental Health**

Jennine Wolf presented the budget. Revenue is at 58% and expenditures are at 35%. Jennine told the board about a pit bull on Yucca Ave that severely bit a 1 year olds arm. The owner could not provide proof of rabies. Jennine had the dog quarantined at the Town & Country vet clinic for 10 days. Jennine contacted the owner at the end of the 10 days and told her she would have to pay the vet \$350.00for a rabies shot along and quarantine fees, along with \$17.50 per day the dog stayed at the vet clinic. The owner called Jennine the next day and said she could not afford to get the dog. Jennine then told her the Environmental Department would pay the vet clinic fees, but she would have to sign a paper that gave ownership of the dog to the Environmental Health Department. The owner signed the paper and at this time the dog is scheduled to be euthanized. Jennine explained to the board the fees would come out of her budget.

Jennine explained she wants to close her credit card with the Washington State Bank because the card was charged a late fee and interest. Jennine called the bank and explained the card was for the Environmental Department and claims were paid at certain times. The WSB would not waive the fees. She talked with Hills Bank about working with her and they said they could. Peggy Wood suggested I talk with Jeff Garrett about this matter first. Jack Seward made a

motion for Jennine to talk with Jeff Garrett and if the matter could not be satisfactorily cleared up to go to Hills Bank. Connie seconded and the motion was passed.

Jennine explained she has had two septic systems that were replaced because they failed. The reason for the failure was the septic system was installed as a 3/br system but the house was sold as a 5/br house. She said neither the Time of Transfer inspectors nor the Environmental Department has contact with the real estate transaction. An example is if someone buys a 3/br house with a 3/br septic system and then in a few years installs an extra bedroom or two in the basement or upstairs, they then put it on the market as a 5/br house. It is the buyer's responsibility to read the Time of Transfer report but this is not always done. Jennine wrote a letter to the Head of the MLS of the area with the help of Connie Larsen. The letter is to raise awareness to read the Time of Transfer reports to ensure the house has a proper sized septic system.

### **Public Health**

Peggy Wood reviewed the agency financials. She shared the FY19 budget directive from the Board of Supervisors was a 0% increase on expenses excluding wages and benefits.

Peggy requested approval for a change in status for Jessica Janecek. Effective December 7<sup>th</sup>, Jessica's weekly hours will decrease from 40 to 32. The personnel change request was approved on a motion by Chris Grier, second by Trevor Martin. Motion carried 5-0.

Danielle Pettit-Majewski reviewed the email sent by Jack Seward in regards to the Ainsworth Elementary school as a potential location for Public Health. Jack shared that he had been approached by a community member in regards to uses for the building and requested for it to be on the agenda. The Board briefly discussed concerns and potential issues. No action was taken.

Karri Fisher presented direct supervision forms for approval. The forms were modified to meet current regulatory guidelines. The Home Health Aide and Home Health Nurse forms were approved on a motion by Connie Larson, second by Chris Grier. Motion carried 5-0.

Danielle reviewed the Story County ordinance regarding electronic smoking devices. The Board consensus was that this issue should remain under State law versus County ordinance. Jack requested additional information in regards to the process Story County followed and how many citations had been issued. Danielle agreed to provide at the next meeting.

Meeting adjourned at 1:00 p.m.

Next meeting scheduled for Noon, Thursday, January 18, 2018, Orchard Hill, Lexington Blvd.