



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES
December 20, 2018 @ 12:00 p.m.
Orchard Hill, Building #2, Washington, Iowa

MEMBERS PRESENT:

Trevor Martin, DO
Chris Grier, DC
Connie Larson
Jack Seward, Jr.

PUBLIC HEALTH STAFF PRESENT:

Danielle Pettit-Majewski, Karri Fisher, Peggy Wood
Jennine Wolf, Jason Taylor

The meeting was called to order at 12:12 p.m. by Jack Seward.

The amended meeting agenda was approved on a motion by Connie Larson, second by Chris Grier. Motion carried 4-0. The minutes from the October 18th meeting were approved on a motion by Trevor Martin, second by Chris Grier. Motion carried. 4-0.

Environmental Health

Jennine Wolf presented the budget. Revenue is 58% and expenditures are at 31%.

Jason Taylor explained about two grants he has received from the Association of Food & Drug Officials (AFDO). The first grant was for \$1257.00 to attend the FDA Southwest Food Safety seminar in Cheyenne, Wyoming in 2018. The second grant is for \$2000.00 to complete a self-assessment and verification audit for Standard 9 in 2019. Jason will complete an illness risk factor study and submit the paperwork to the state. The third grant is for \$3000.00 to attend the 2019 National Environmental Health Association Conference in Nashville, Tennessee.

Jason explained the Iowa Department of Inspection and Appeals, in July of this year, has begun an on-line payment system for food establishments to pay their yearly license fee. If an establishment in Washington County pays online, this money goes to the DIA who in turn pays us. Unfortunately, there is no policy at this time to address the timeframe that they will send the money. It may take up to two months to be reimbursed. At this time, the DIA owes us \$1573.13. Jack asked if all license fees go to DIA first. Jason said no, most of our establishments in Washington County send the license fees directly to our department. But they do have the option to pay online. HyVee, Casey's, and Fareway are a few of them that have chosen to pay online because of the multiple stores across Iowa.

Jennine explained about radon in Iowa. She explained what radon is, where it comes from and how Iowa is in a hot pocket of radon. She explained most houses in Iowa have radon. She explained about mitigation and how this is now being incorporated in new home construction. Connie asked how many homes have been tested is over 4 picocuries. Jennine told her it was approximately 50%, but she would contact the company that does the tests and get a recent report. Jennine explained the department sells test kits for \$10.00 apiece. Dr. Grier suggested we should do a press release about radon testing. Jennine explained they try to do it every year.

Public Health

Peggy Wood reviewed the agency financials. She indicated that revenue and expenses were within budgetary guidelines. She added that the FY20 department budget would be presented at the January meeting.

Danielle Pettit-Majewski shared the proposed tobacco resolution would be added to the Board of Supervisors agenda for discussion on January 8, 2019.

Karri Fisher shared details of the quarterly home health audit reviewed by the Advisory Board. Karri added changes will be implemented the first of the year in regards to OASIS assessment and Medicare payment models will be changing in 2020. Authorization for the chairperson to sign the home health audit was approved on a motion by Chris Grier, second by Connie Larson. Motion carried 4-0.

Danielle reviewed a change in the employee handbook specific to Floating Holidays, Section 4.2. She explained the need for implementing a firm date for requests to use floating holidays to ease scheduling conflicts. Jack Seward amended the wording to specifically state the months of November and December. The amended policy revision was approved on a motion by Connie Larson, second by Trevor Martin. Motion carried 4-0.

Danielle reviewed the most recent Women, Infant and Children (WIC) clinic statistics provided by Johnson County.

Jack Seward shared that there were no developments in the building discussions between the Board of Supervisors and Federation Bank.

Danielle shared a letter from IDPH outlining strengths of the most recent year end report submitted for the Maternal, Child, and Adolescent (MCAH) program.

Danielle announced that the Riverboat Casino Foundation donated \$1,000 to the Mental Health Coalition to continue work with the Adverse Childhood Experiences training. The money will be used to facilitate training using the Connections Matter curriculum.

Meeting adjourned at 1:15 p.m. Next meeting date scheduled for Thursday, January 17, 2019.